

A

Approved For Release 2002/05/08 : CIA-RDP78-06365A001200020003-5
SUGGESTED PROGRAM

0845-0900 Introduction of DCI by Deputy Director

Talk by DCI

states purpose of, occasion for, need for the conference
gives his ideas on primary responsibilities of supervisors
concludes with "inspiration"--elite group, greater responsibilities,
nothing less than the best, etc. (some praise appropriate but not
so much as to obscure the fact that this reorientation was ordered
because it was needed)

0900-0945 The Deputy Director (DDI, DDP, BDS&T)
states his philosophy of supervision
discusses the problems he sees in his directorate
offers conclusions, suggestions, recommendations, orders

0945-1000 Break

1000-1100 The Deputy Director/Support and another speaker
on stage at separate lecterns
alternate in covering the following topics from texts prepared in the
offices of concern:

management	finance
personnel	training
security	logistics (?)
medical	

(if Col. White begins a topic, the other adds details; if the other
begins, Col. White comments, adds personal opinion, illustrations)

1100-1115 Break

1115-1215 The Deputy Director/Support and other speaker
continuation of above

1215- Lunch

1500-1630 The Panel: Messrs. Kirkpatrick, White, Baird, Bannerman, Echols, Fuchs, Tietjen
each member introduced by Mr. Kirkpatrick
each gives brief (2 min) statement (not "happy to be here", but why
he is here and offering support of his office)
each answers questions addressed to him and others on which he has
competence and ideas, or adds comments to others' answers
Mr. Kirkpatrick sums up at close

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(B)

SUGGESTED PROGRAM (ALTERNATE)

1. Talk by the Director
same as (A)
2. The Deputy Director
same as (A)
3. The Director of Personnel
Leadership, honesty
4. The Director of Security
danger signals, responsibilities, danger points
5. Chief, Medical Staff
when + how to consult, signs of trouble
6. The Director of Training
Management training, career development,
7. The Director of Finance
abuses, supervisor's responsibility
8. The Deputy Director/Support
management in the Agency
9. The Panel
same as (A)
10. The Executive Director-Comptroller
summary, restatement of objectives, pep talk

SCHEDULE: 0845-0905 DCI
0905-0945 Deputy Director
0945-1000 Break
1000-1020 Director of Personnel
1020-1040 Director of Security
1040-1100 Chief, Medical Staff
1100-1110 Break
1110-1130 Director of Training
1130-1145 Director of Finance
1145-1215 Deputy Director/Support
1215- Lunch
1500-1600 Panel
1600-1630 Executive Director-Comptroller

SUGGESTED PROGRAM (ALTERNATE)

1. Talk by the Director
Same as (A)
2. The Deputy Director (DDI, DDP, DDS&T)
Same as (A)
3. Deputy Director/Support
covers the whole range of topics
4. The Panel
Same as (A)
5. The ~~Executive~~ Executive Director-Comptroller
summary and conclusion

SCHEDULE: 0845-0905 DCI
0905-0945 The Deputy Director
0945-1000 Break
1000-1100 DDS
1100-1215 Panel
1215-1230 Executive Director-Comptroller